

# L&P APC & ATC Graduate training day

Graduate training days will be arranged in Spring and Autumn for APC & ATC graduates.

The day is arranged by the DM Academy.

You will need to enrol on Workday to confirm your attendance and complete the dietary requirements form. Attendance is mandatory.

What to bring:

- Coat and sturdy shoes (wear sensible/office appropriate attire for the day)
- Snacks and a bottle of water - lunch will be provided.
- Your DMA folders if you have been provided one.

Other information

- You will be given a booklet with all relevant material and spaces to make notes on the day.
- There may be clients in attendance and therefore please use the day as an opportunity to network with those outside of your immediate teams and offices.
- Your time is to be recorded to DM professional training.
- You can claim mileage using the code DM motor and travel. Please try and car share where possible.

DM Academy will contact presenters who are needed to help run the sessions and prepare questions and answers ahead of the day. If you are interested in helping, please inform DM Academy.